

Andrea Nicole Meyer

Permanent: 60 Alice St Alexandria, AL 36250
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Education Experience

Alexandria High School

2013-2017

May 25, 2017 Graduation

Jacksonville State University

Fall 2016 – Spring 2017

Gadsden State Community College

Fall 2017- Spring 2018

Auburn University

Fall 2018 - Present

Work Experience

Nanny/ Babysitter - Summer 2016- present

- Consistently ensured children were fed, bathed, and put to bed before parents returned home.
- Organized and cleaned the property as needed.
- Assisted children with school homework, assigned reading, and other activities during mornings and evenings.

Lenn Costner Auto Sales - Summer 2019 - Present

- Greeted, registered, and assigned assistants to the dealership.
- Analyzed information and evaluated results to choose the best solution and solve customer problems
- Answered multi-line phones and transferring calls to staff members while maintaining a professional relationship.
- Use of computer for inputting customer information, communication, creating documents, and submit payments.

Substitute Teacher January 2020 – Present

- Assumes duties of the regular District/School classroom teacher promptly and in accordance with school rules.
- Implement existing lesson plans in a manner that ensures the integrity of academic time and motivates students to learn and participate.
- Instruct students regarding a variety of classroom topics/courses of instruction, as determined by the School District's lesson plan and in accordance with Kelly policy.

- Assign reasonable tasks and homework to students in accordance with the School District's lesson plans.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students. Address the various learning styles of students accordingly.

Volunteer Work

- Decorated Christmas tree and decorations in my hometown nursing home 2016, 2017, and 2018
- Assisted an Elementary School classroom by helping with any needs of the teacher in her 3rd grade class 2017
- Helped with organization "Big for a Day" (an organization with children who are in CASA families also known as Court Appointed Special Advocates come with other families with fun activities) 2018
- Helped with "Haircuts for Homeless" (an organization helping unfortunate people receive a trim, food, and warmer winter clothes in the winter) 2017
- Volunteered at Story Book Farms (a program that helps children who have special needs work on their strength while riding a horse) spring semester 2019
- Volunteered as a Coach in a program "Special Olympics" (a program assisting middle and high school students learn and play certain sports by practicing and playing in tournaments) with the sports: Volleyball and Basketball. Fall semester 2019

High School Organizations

National Honor Society

2013-2017

FCCLA (Family, Career and Community Leaders of America)

2015-2016 member

2016-2017 President

Principal's Club

2013-2017

College Organizations

Panhellenic Sorority – Kappa Alpha Theta

2018 – present

Auburn Christian Fellowship Club

2018 – present

AU CAREing Paws

2018 – present

Intermural Sports Chair

2018-present

- Sand Volleyball, Indoor Volleyball, Softball, Flag Football